



## **BOARD OF DIRECTORS TELECONFERENCE**

June 11, 2008

Attendees: President Gregory D. (Greg) Hyland; Secretary Debra A. (Deb) Bourbeau; Member-at-Large Becky J. Bryant; Treasurer Laurence E. (Larry) Gordon; Past President Ronald L. (Ron) Buchholz

President-Elect, Stephen J. (Steve) Mastro joined the conference call at 2:40 PM Eastern Daylight Savings Time

Absent: Deborah J. (Debbie) Smith, Member-at-Large

The teleconference was convened by President Greg Hyland at 2:01 P.M. Eastern Daylight Savings Time.

### **OLD BUSINESS:**

- Approval of May 13, 2008 Teleconference Minutes

A motion was made by Bourbeau to accept the minutes from the May 7, 2008 teleconference call. Bryant seconded the motion. The motion carried unanimously with Buchholz abstaining.

- Membership Update

Gordon informed the board that we currently have 1,381 paid members, which represents 86% of the target 1,600 members that make up our base budget. We have seventeen society's reporting to date. No information has been received from the DC Society, Louisiana Society or the Virginia Society. Gordon has been in contact with last year's Treasurer and this year's Treasurer for Louisiana and has had no response. The Board discussed the options available at this time. The Societies could be placed in an "Inactive Status" or their Charters could be revoked. Inactive Societies cannot send Delegates to the HOD Meeting and their members are not eligible for the Henning Award, President's Award or the Wilkinson Scholarship. If their Charter is revoked, the same sanctions as being an inactive Society are in place AND the Society is no longer authorized to use the copyright registered protected term "Certified Public Manager<sup>®</sup>". After discussion, the Board decided to pursue the option of revoking the Charter. Hyland will send a letter to these three Societies informing them that their Society Charter will be revoked unless membership dues and Society assessments are received (past, present or both).

Gordon did indicate that he felt that we would reach the 1600 member level estimated in the budget before the end of the year.

- Membership Database & Certificate Mailing

Smith is working on updating the membership database and is hopeful to have it updated by the end of June with the 2008 membership information. Once the database is updated, new certificates will be mailed out to the new members.

- Board Participation in Society Events

The Board discussed Society travel requests and identified priorities when looking at these requests. The travel requests will be given priority to: 1. new societies; 2. a society hosting an upcoming national conference; and a society who is experiencing situations, which may impact their remaining a society. All future requests for Board travel would be considered on a case-by-case basis using these criteria.

A Motion was made by Buchholz to send a board member to Nebraska in December for their Graduation Ceremony. Gordon seconded the motion. The motion carried unanimously (5-0) two absent (Smith and Mastro)

Hyland discussed with the Board his travel plans to attend Nebraska's Graduation Ceremony scheduled in December. Hyland has a personal airline ticket that he is willing to use for travel purposes.

- New Society Formation Status

Buchholz informed the Board that Iowa is moving ahead and requesting information from him. He has directed them to our website for information. Iowa has approximately ten individuals who are interested in forming a Society. Hyland asked if any information has been received from Nebraska or Nevada. Buchholz will contact them for a status update.

- Update on Scanning Project

Smith sent Hyland an email informing him that all information received to date has been successfully scanned. Smith will have the CD's to the Board members by June 25, 2008.

- Charity for Academy Support

Bryant requested we discuss this with the Society Presidents at the Ohio conference. This item will be added to the President's Meeting Agenda. Hyland will send a letter to the Society President's extending an invitation to them and communicating concerns/issues while at the conference.

- 2008 Professional Development Conference – Columbus, Ohio

Buchholz mentioned sending an email to all members with the information to “Save This Date” using the 2007 membership database. Once the 2008 membership database is ready, we can re-send the information at that time. Hyland will create a mailer to be sent out to the membership.

The on line registration system created by the Ohio Society has some issues that are currently still be worked on. The Board has concerns with some of the items that they have witnessed when trying to register for the conference.

Bourbeau made a motion to move forward with setting up and using the Academy’s previous on-line conference registration system for the 2008 Conference. Bryant seconded the motion. Motion carried unanimously with two absent (Smith and Mastro)

Hyland and Mastro will contact Mee and Barnett to inform them of this change. Buchholz will contact Bill Herman, the Academy’s Online Registration Liaison, to move forward and contact the vendor, Jason Bonds to have the system ready to go-live on Monday, June 16<sup>th</sup>. The registration system will be on the Academy Website and the Ohio Registration Chair will receive the information via email for the registration updates.

Hyland made a motion to change the second sentence of SOP 11:70, Conference Registration to read: “Host Societies shall use this system for the purpose of registering and reporting conference attendees.” Seconded by Bryant. Motion carried unanimously

Mastro is currently still waiting for information from Gina Mee regarding the room nights listed in the Hotel Contract. As requested in the May 13, 2008 conference call, Mee was going to contact the Hotel for the hold harmless clause in writing if room nights were not sold under the Academy Conference. Bourbeau said she would call Mee for a status update on the Hotel and room night.

Mastro updated the Board on the Budget and informed the Board that the Ohio Society has received a \$5,000.00 sponsorship to help offset the cost of keynote speakers.

A motion was made by Mastro to add Bill Herman back onto the Conference Committee. Seconded by Bourbeau. Buchholz explained that Herman has been working behind the scenes and putting him back on the conference committee is beneficial. Motion carried unanimously. Buchholz will contact Bill Herman.

- Conferences

2009 – Florida, no additional information at this time.

2010 – Oklahoma hotel contracts are being received and will be reviewed during the July Board Conference Call.

2011 –Utah location is still under consideration. The two locations being sought are Salt Lake City and St. George. The concern with St. George location is the scheduled construction of the airport and that only one commercial airline will service the airport, once it becomes operational.

- The Public Manager

Buchholz informed the Board that Harry Featherstone, Editor of the publication, The Public Manager requested a link on our website or a broadcast email for information to be provided on upcoming Public Manager Seminars. Bryant is working on a link from our website for information on upcoming conferences and seminars that would benefit the Public Manager.

The teleconference adjourned at 3:10 P.M. Eastern Daylight Savings Time.

Next conference call was reschedule to Thursday, July 17 at 2:00 Eastern Time

For Distribution:

Original Signature on File

Respectfully submitted by:

---

Debra A. Bourbeau, CPM, Secretary, AACPM

For Distribution:

Original Signature on File

Respectfully submitted by:

---

Gregory D. Hyland, CPM, President, AACPM